



VILLAGE OF COLONIE

VILLAGE HALL
2 THUNDER ROAD
COLONIE, NY 12205
(518) 869-7562 FAX (518) 464-0389

FRANK A. LEAK
MAYOR

jblot@colonievillage.org
www.villageofcolonie.org

EDWARD F. SIM
DEPUTY MAYOR

THOMAS TOBIN
TRUSTEE
PATTY SCHWARZ
LOCKART
TRUSTEE
JACK MURPHY
TRUSTEE

JAMIE BLOT
CLERK

MINUTES BOARD OF TRUSTEES MONDAY, AUGUST 20, 2018 6:30 P.M.

Mayor Leak opened the meeting of the Mayor and Board of Trustees with the Pledge of Allegiance, he also noted the exits.

Roll Call:	Mayor Leak	Present
	Trustee Lockart	Present
	Trustee Murphy	Present
	Trustee Sim	Present
	Trustee Tobin	Present
	Attorney DeCotis	Present

Minutes of the regularly scheduled meeting held on August 6, 2018 were reviewed by the present members of the board.

A motion was made by Trustee Sim to approve the minutes, as written.

Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed. Minutes approved.

The Clerk requested a vote on Local Law #1 of 2018, entitled "A Local Law Adding Chapter: 133 Hotels and Motels to the Village of Colonie Code".

A motion was made by Trustee Murphy to approve Local Law #1 of 2018, as stated.

Motion seconded by Trustee Sim.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes

Trustee Tobin	Yes
Mayor Leak	Yes

Motion passed.

A request was made by the Clerk to waive the late fee for the June 2018 sewer bill for 60 Delafield Drive, in the amount of \$6.25.

A motion was made by Trustee Lockart to approve the request, as presented.

Motion seconded by Trustee Murphy.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

A request was made by the Clerk to adjust the June 2018 Village Tax bill for 18 Debbie Court, in the amount of \$500.00, which represents the vacant property registration fee for the 2017 year, which should have been paid by the prior owner.

A motion was made by Trustee Murphy to approve the adjustment for 18 Debbie Court.

Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

A request was made by the Clerk to refund the June 2018 Tax Bill late fee for 93 Locust Park, in the amount of \$16.87. The new owner claimed she did not receive the bill until after it was already late.

A motion was made by Trustee Murphy to approve the refund for 93 Locust Park, as stated.

Motion seconded by Trustee Tobin.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk requested authorization to advertise for the bidding of the Paper Goods Contract for a three (3) year term. Bids will be due on August 31, 2018 at 10:00 a.m.

A motion was made by Trustee Sim to authorize the Clerk to advertise for said bid.

Motion seconded by Trustee Murphy.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk requested authorization to advertise for the bidding of the Uniform Services Contract for a three (3) year term. Bids will be due on August 31, 2018 at 10:30 a.m.

A motion was made by Trustee Lockart to authorize the Clerk to advertise for said bid.

Motion seconded by Trustee Tobin.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

Clerk Blot added that she met with several employees and department heads when drafting the specs for both bids. She thanked all for their input.

The Clerk requested authorization to enter into an agreement with Paychex, Inc. to add the “time and attendance” feature to the current system the Village of Colonie uses.

A motion was made by Trustee Sim to authorize the Clerk to enter into the agreement.

Motion seconded by Trustee Murphy.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk requested a vote on Resolution #28 of 2018, entitled “Change of Meeting time and date for the meeting of the Mayor and Board of Trustees, due to holidays”. This resolution applies to Board meetings of the Mayor and Board which fall on a Monday, which is a scheduled

holiday. In the event of the holiday, the Board meeting would take place the following Tuesday at 10:00 a.m.

A motion was made by Trustee Tobin to approve Resolution #18 of 2018, as presented.

Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk requested authorization to advertise Resolution #28 of 2018, so that the public is aware of the change to these meetings as a result to holidays.

A motion was made by Trustee Sim to authorize the Clerk to advertise, as stated.

Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

Clerk Blot stated that numerous employees took the CPR/First Aid certification class and are now certified. She expressed her thanks to employee Mike Cerone for teaching the classes. Clerk Blot mentioned that NYCOM fall training school will take place in September, in Lake Placid and she will pass around the agenda in case anyone wants to go. Clerk Blot also mentioned that Tuesday will be Emily's last day in the village office, as she is returning to school. She added Emily was a great help all summer.

Superintendent Decker introduced the new hires for the Department of Public Works: Bill Boardman and Chris Sharer, both Village residents. He added they are doing a great job so far. Chief Kayser added that Mr. Sharer is a Lieutenant with the fire department.

Mayor Leak mentioned that the Chief is trying to recruit some new members and hopes to work with him on getting ideas to make that happen. Mayor Leak added that four (4) of our Department of Public Works employees are currently volunteers with the company.

Trustee Murphy added, in respect to the discussion during the public hearing, that the Village of Colonie and the Town of Colonie work closely with each other through many instances.

Trustee Tobin mentioned that Tuesday's concert is the Rymanowski Brothers. He added it is the second to last concert of the season.

Trustee Sim mentioned that he met with Sue Bredice and Jamie Blot regarding the grants gateway regarding funding through DEC. He added that Ms. Bredice is going to register the Village with the grants gateway online portal.

Chief Kayser stated he is trying to make the presence of the fire company at as many public appearances as possible. They wish to share their outreach display for recruiting with the board and public. The recruiting tent/set up has been staged outside the village hall for after the meeting.

Attorney De Cotis stated that he has not heard any further information regarding the street lights, other than he was able to confirm with DOT that a permit was in fact issued. Superintendent Decker said he talked to the project manager and they ran into some sign issues.

Trustee Lockart presented Clerk Blot with an acknowledgement on behalf of the entire board for her 120 credit hours earned through the Rockefeller Institute of Government for becoming a Certified Municipal Clerk. She added that Clerk Blot has been with the Village for 15 years. Mayor Leak also presented Clerk Blot with a key to the Village. Clerk Blot thanked the board for the thoughtful recognition and their ongoing support. She added that she loves her job and the people she gets to work with each day.

Abstract # 5 Breakdown

General: \$ 124,370.83

Seniors: \$ 1,853.41

Water: \$ 24,887.55

Sewer: \$ 30,660.69

Manuals: \$197.96

Total: \$ 181,970.44

Trustee Lockart made a motion to adjourn the meeting.
Motion seconded by Trustee Sim.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed. Meeting adjourned at 7:15 p.m.
Respectfully Submitted,

Jamie L. Blot
Village Clerk
Village of Colonie