



VILLAGE OF COLONIE

VILLAGE HALL
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FRANK A. LEAK
MAYOR
jblot@colonievillage.org
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EDWARD F. SIM
DEPUTY MAYOR

THOMAS TOBIN
TRUSTEE
PATTY SCHWARZ
LOCKART
TRUSTEE
JACK MURPHY
TRUSTEE

JAMIE BLOT
CLERK

ANNUAL MEETING
APRIL 1, 2019
6:00 P.M.

Mayor Leak opened the meeting at 6:00 P.M.

The Pledge of Allegiance was recited and emergency exits were pointed out.

ROLL CALL:	Mayor Leak	Present
	Trustee Lockart	Present
	Trustee Murphy	Present
	Trustee Sim	Present
	Trustee Tobin	Present
	Attorney DeCotis	Present
	Clerk Blot	Present

The Clerk read aloud Resolution 2019-01 entitled, Annual Appointments for Appointed Officials. Clerk Blot noted a change to the presented resolution. Additional appointment, Administrative Assistant – Fire Dept. PT, Jeffrey Kayser.

A motion was made by Trustee Sim to approve Resolution 2019-01, Annual Appointments for Appointed Officers.

Motion seconded by Trustee Tobin.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-02 entitled, Commission and Liaison Appointments.

A motion was made by Trustee Tobin to approve Resolution 2019-02, Commission and Liaison Appointments.

Motion seconded by Trustee Murphy.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

NOTE: Newly appointed Liaisons will be responsible for reporting to the Mayor about what happens at meetings.

The Clerk read aloud Resolution 2019-03 entitled, Designation of Depositories. A motion was made by Trustee Lockart to approve Resolution 2019-03 Designation of Depositories, for the 2019-2020 year. Motion seconded by Trustee Tobin.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-04 entitled, Standard Work Day. Clerk Blot noted a change to the presented resolution. Additional standard work day, Administrative Assistant – Fire Dept. PT, Jeffrey Kayser, five (5) day work week, four (4) hour day. A motion was made by Trustee Lockart to approve Resolution 2019-04 Standard Work Day, for the 2019-2020 year. Motion seconded by Trustee Tobin.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-05 entitled, Investment Policy. A motion was made by Trustee Sim to approve Resolution 2019-05 Investment Policy, for the 2019-2020 year. Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
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Trustee Murphy	Yes
Trustee Sim	Yes
Trustee Tobin	Yes
Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-06 entitled, Advance Approval of Claims. A motion was made by Trustee Lockart to approve Resolution 2019-06 Advance Approval of Claims, for the 2019-2020 year. Motion seconded by Trustee Sim.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-07 entitled, Mileage Allowance. Clerk Blot mentioned that this is a slight increase from last year's figure. A motion was made by Trustee Sim to approve Resolution 2019-07 Mileage Allowance, for the 2019-2020 year. Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-08 entitled, Attendance at Schools and Conferences. A motion was made by Trustee Lockart to approve Resolution 2019-08 Attendance at Schools and Conferences, for the 2019-2020 year. Motion seconded by Trustee Murphy.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-09 entitled, Naming Official Holidays.
A motion was made by Trustee Sim to approve Resolution 2019-09 Naming Official Holidays.
Motion seconded by Trustee Tobin.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-10 entitled, Designation of official newspaper for the publication of local laws, notices and other public matters.
A motion was made by Trustee Murphy to approve Resolution 2019-10 Designation of official newspaper for the publication of local laws, notices and other public matters, for the 2019-2020 year.
Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-11 entitled, Designation of Posting Places for Legal Advertisements.
A motion was made by Trustee Locakrt to approve Resolution 2019-11 Designation of Posting Places for Legal Advertisements.
Motion seconded by Trustee Tobin.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-12 entitled, Procurement Policy. Clerk Blot noted that she and Treasurer Haas are going to look over the current procurement policy, and might have some language changes later this year, and will present them at a later date.
A motion was made by Trustee Sim to approve Resolution 2019-12 Procurement Policy.

Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-13 entitled, Establishment of Village of Colonie Meeting Dates and Times.

A motion was made by Trustee Lockart to approve Resolution 2019-13 Establishment of Village of Colonie Meeting Dates and Times.

Motion seconded by Trustee Sim.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-14 entitled, Employee Handbook.

A motion was made by Trustee Sim to approve Resolution 2019-14 Employee Handbook.

Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-15 entitled, Hourly Rates for Hired Trucks.

A motion was made by Trustee Murphy to approve Resolution 2019-15 Hourly Rates for Hired Trucks.

Motion seconded by Trustee Tobin.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

The Clerk read aloud Resolution 2019-16 entitled, Floating Holidays for full-time recreation personnel. Clerk Blot noted to remove the discretion from the Superintendent of Public Works to the Youth Monitor Department Head, in the wording of the resolution.

A motion was made by Trustee Lockart to approve Resolution 2019-16 Floating Holidays for full-time recreation personnel.

Motion seconded by Trustee Murphy.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

Mayor Leak announced the next annual meeting will be held on Monday, April 6, 2020 at 6:00 p.m.

Mayor Leak thanked the Board of Trustees and Staff for their support.

A motion was made by Trustee Sim to adjourn the meeting.

Motion was seconded by Trustee Tobin.

VOTE:	Trustee Lockart	Yes
	Trustee Murphy	Yes
	Trustee Sim	Yes
	Trustee Tobin	Yes
	Mayor Leak	Yes

Motion passed.

Meeting adjourned at 6:21 p.m.

Respectfully Submitted:

Jamie L. Blot
Village Clerk
Village of Colonie