



VILLAGE OF COLONIE

VILLAGE HALL
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THOMAS J. TOBIN, MAYOR

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JACK MURPHY
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ART WHITE
TRUSTEE
JAMIE BLOT
CLERK

FREEDOM OF INFORMATION LAW (FOIL) REQUEST

Name: _____

Mailing Address: _____

Phone: (H) _____ (C) _____

Email Address: _____ E-mail Response Preferred Y / N

I wish to inspect the following record(s):

.....
To: Applicant – your request is hereby:

APPROVED BY: _____ **TOTAL CHARGE:** \$ _____

Records may be inspected, picked up in person, mailed to applicant or sent via email, if practical. Fee for records is 25¢ per page plus the cost of postage, if mailed. Additionally, charges apply for large documents, photographs, or disks. Please make checks payable to the “Village of Colonie” and remit payment to the address above attention Clerk’s Office. Payment must be received before records may be released.

DENIED (or denied in part) for the reasons checked below:

_____ Release of information would constitute an unwarranted invasion of personal privacy

_____ Records requested cannot reasonably be located based on description

_____ No record exists which responds to request/record cannot be found

_____ Record is not maintained by this agency

_____ Exempt by a law other than FOIL

_____ Other _____

_____ Date Approved: _____

CLERK