REQUEST TO THE SIGN REVIEW BOARD FOR A SPECIAL EXCEPTIONS PERMIT
(APPLICANT TO COMPLETE ONLY ITEMS 1-5)

1. Address for proposed sign: _____

<u>Set Backs</u>

2. (a) Type of Proposed Sign   ___Freestanding ___Sq. Ft. ___Height ___Front Yd. ___Side Yd. ___Rear Yd.
   You are applying for: ___Wall   ___Sq. Ft. ___Height
                                ___Other   ___Sq. Ft. ___Height ___Front Yd. ___Side Yd. ___Rear Yd.

   (b) Allowable area (sq. ft.) of sign per sign law _____ sq. ft.

3. The proposed sign which the sign applicant wishes to construct or install is not currently permitted by Chapter 181 of the Code of the Village of Colonie because of the following: _____
_____
_____

4. Applicant's proposed sign should be permitted for the following reasons: _____
_____
_____

5. Applicant further alleges:
   (a) That the proposed sign will not be detrimental to other property for the following reason(s): _____
_____
_____
   (b) That the proposed sign will not create a hazard or a nuisance for the following reason(s): _____
_____
_____
   (c) That the proposed sign will not interfere with the use of public lands or highways for the following reason(s):
_____
_____
   (d) That the proposed sign is in harmony with the Legislative Intent of the Sign Law as outlined in Chapter 181 of said law for the following reason(s): _____

The undersigned has read the foregoing document and knows the contents thereof and that the facts set forth therein are true to the best of his knowledge, information, and belief.

Please Print_____Date_____
                              APPLICANT

SIGNATURE: _____

Mailing address: _____
                   Street Address   suite number   City   State   Zip code

   Applicant phone number: (____) _____ E-Mail: _____

SIGN REVIEW BOARD
VARIANCE APPLICATION INSTRUCTIONS

10 COPIES OF THE FOLLOWING ARE REQUIRED:

1. VARIANCE APPLICATION – COMPLETED & SIGNED

2. ENGINEERED STAMPED & SIGNED SITE PLAN INDICATING THE LOCATION OF THE PROPOSED SIGN(S)

3. COLOR RENDERINGS OF PROPOSED SIGN(S) TO INCLUDE SIZE DIMENSIONS IN FEET

4. COLOR RENDERING OR GOOGLE EARTH IMAGE OF EXISTING SIGN – IF APPLICABLE

   ** ALL MATERIALS ARE TO BE SUBMITTED TO THE VILLAGE NO LATER THAN 2 WEEKS PRIOR TO THE MEETING DATE. APPLICANTS WILL RECEIVE AND E-MAIL CONFIRMING MEETING DATE. INSUFFICIENT OR INCOMPLETE APPLICATIONS MAY BE MOVED TO A LATER MEETING DATE UNTIL APPLICATION IS DEEMED COMPLETE**