

Village Hall / 2 Thunder Road
 Albany, New York 12205
 518-869-7562

Village of Colonie - Municipal Separate Storm Sewer System (MS4)
★ Stormwater Management Program Organizational & MCM Flow Chart ★

Mayor: Thomas J. Tobin
 • Approves Annual Report as Signatory

Deputy Mayor: Edward Sim

- Provides oversight, coordination and direction necessary to implement MCM1 and 2:
 - Direct Mailings
 - Editor of Village Newsletter
 - Public events coordinator
 - School Ed. & Involvement Programs
 - Cook Park Public Ed. & Involvement

Village Board of Trustees
 Edward Sim | Patty Schwarz Lockart | Art White | James Rubino

- Reviews & Approves the Annual Report

Superintendent of Public Works
 Les Decker

Provides Implementation and Oversight for the follow:

- MCM 1: Posting MS4 Educational Materials
- MCM 2: Pet Waste Bags/Collection of Garbage from Roadside & Recyclables
- MCM 3: IDDE/Outfall Inspections/Maintains Current Mapping
- MCM 6: Village Facilities Self Audits / Staff Training / Animal Carcass Removal and Disposal
- Assisted by:
 - The Public Works Staff

Stormwater Management Program (SWMP) Coordinator
[Stormwater Management Officer (SMO)] Randolph Rivera
 Report Stormwater Issues at (518) 857-3654

Maintains the Stormwater Management Program Plan by:

- Keeping record information and plan documentation
- Reviewing updates to the plan.
- MCM 1: Coordinates Village Website Updates, Postings of Reports & Org Chart
- MCM 1: Maintaining and Obtaining Educational Publications for Distribution
- MCM 4: Enforcement of SWPPP Approval of & Acceptance of SWPPPs Submitted to the Village (MS4 Acceptance)
- MCM 5: Annual Facility Inspections
- Reporting to the Mayor & Village Board of Trustees on:
 - The Annual SWMP Report
 - SWMP Plan Goals
 - SWMP Plan MCM implementation and progress made.
- Assisted by:
 - Village Engineer

Planning Commission

Reviews and issues approvals necessary for compliance with MCM4 for proposed projects by:

- Reviewing and Approving Project Storm Water Pollution Prevention Plans (SWPPP)
- Issuance of MS4 Project Acceptance Forms
- Assisted by:
 - The Planning Coordinator
 - The Village Engineer

Public Works Staff
 Assistant Superintendent of Public Works: Chris Bisognano
 Public Works Staff

Performs the following:

- Postings of MS4 Educational Materials
- Collection/Performance and recording the quantity of:
 - Pet waste bags
 - roadside garbage
 - recyclables materials
 - road sweeping
 - catch basin cleaning
- MCM 3: IDDE/Outfall Inspections/Maps

Village Engineer
 Laberge Group

Provides Technical Review and Assistance to the SMO by assisting with:

- Documentation Organization
- Record Keeping
- Progress Tracking
- Preparation of Annual Report
- MCM 3: Updating IDDE Mapping
- MCM 4: Providing SWPPP Reviews, Inspections, Reporting, & Recommendations
- MCM 5: Assisting with Annual Facility Inspections
- SWMP Plan Updates and Reviews of Plan Goals and Implementation Progress.
- MCM 6: Maintains Program Forms and Mapping
- MCM 6: Facilitates Inquiries With NYS Department of Environmental Conservation.

Planning Coordinator
 Alexandra Hart

Assists the Deputy Mayor and Planning Commission in the approval and coordination of:

- MCM 1: Direct Mailings
- MCM 2: Requests to Village Engineer for reviews of proposed SWPPPs
- Maintains copies of Approved Facility SWPPP's.

Stormwater Management Program (SWMP) Program Components / Minimum Control Measures (MCMs)

- | | |
|----------------------------------------------------|-----------------------------------------------|
| MCM 1: Public Education and Outreach | MCM 2: Public Participation/Involvement |
| MCM 3: Illicit Discharge Detection and Elimination | MCM 4: Construction Site Runoff Control |
| MCM 5: Post Construction Site Runoff Control | MCM 6: Pollution Prevention/Good Housekeeping |

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