



# VILLAGE OF COLONIE

## VILLAGE HALL

2 THUNDER ROAD  
COLONIE, NY 12205  
(518) 869-7562 FAX (518) 464-0389

**THOMAS J. TOBIN**  
MAYOR

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MINUTES

BOARD OF TRUSTEES

TUESDAY, SEPTEMBER 7, 2021

10:00 A.M.

**EDWARD SIM**  
DEPUTY MAYOR

**PATTY SCHWARZ LOCKART**  
TRUSTEE

**JAMES M. RUBINO**  
TRUSTEE  
**ART WHITE**  
TRUSTEE

**JAMIE BLOT**  
CLERK

Mayor Tobin opened the meeting of the Mayor and Board of Trustees at 10:00 a.m. with the Pledge of Allegiance.

Roll Call:	Mayor Tobin	Present
	Deputy Mayor Sim	Present
	Trustee Lockart	Present
	Trustee Rubino	Present
	Trustee White	Present
	Clerk Blot	Present

Minutes of the public hearing that was held on August 16, 2021, were reviewed by the present members of the board.

A motion was made by Deputy Mayor Sim to approve the minutes.

Motion seconded by Trustee White.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

Minutes of the regularly scheduled board meeting that was held on August 16, 2021, were reviewed by the present members of the board.

A motion was made by Trustee Rubino to approve the minutes.

Motion seconded by Trustee White.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The Clerk requested a vote for Resolution 2021-56 “Authorize the Clerk to waive the late fee for 5 Nicole Drive”.

A motion was made by Trustee White to approve Resolution 2021-56, as presented.

Motion seconded by Trustee Rubino.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The Clerk requested a vote for Resolution 2021-57 “Employee handbook revision – 9/7/2021”.

The Clerk added the revision is an address change to the EAP.

A motion was made by Trustee White to approve Resolution 2021-57, as presented.

Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The Clerk requested a vote for Resolution 2021-58 “Enter into an agreement with Community Leasing Partners for the purchase of fire equipment”.

A motion was made by Trustee Rubino to approve Resolution 2021-58, as presented.

Motion seconded by Deputy Mayor Sim.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The Clerk requested a vote for Resolution 2021-59 “Purchase of a new 2021 Chevy Tahoe for the building/code department”.

A motion was made by Trustee Lockart to approve Resolution 2021-59, as presented.

Motion seconded by Trustee White.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The Clerk requested a vote for Resolution 2021-60 “Tax refund – 33 Joann Court”.  
A motion was made by Trustee Lockart to approve Resolution 2021-60, as presented.  
Motion seconded by Trustee White.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The Clerk requested a vote for Resolution 2021-61 “Tax penalty waive request – 13 Nicholas Drive”.  
A motion was made by Trustee Lockart to approve Resolution 2021-61, as presented.  
Motion seconded by Trustee White.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The Clerk requested a vote for Resolution 2021-62 “Tax penalty waive request – 36 Lincoln Avenue”.  
A motion was made by Deputy Mayor Sim to approve Resolution 2021-62, as presented.  
Motion seconded by Trustee White.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The Clerk requested a vote for Resolution 2021-63 “Tax penalty waive request – 17 B1&B2 Hillside Avenue”.  
A motion was made by Trustee Lockart to approve Resolution 2021-63, as presented.  
Motion seconded by Trustee White.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes

Mayor Tobin Yes

Motion passed.

The Clerk requested a vote for Resolution 2021-64 “Memorandum of Understanding with Menands”. Clerk Blot noted that the MOU has been left undated for a end date, but either party can end at anytime.

A motion was made by Trustee Rubino to approve Resolution 2021-64, as presented. Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The Clerk requested authorization to advertise for a public hearing for Resolution #2021-65 “Transfer of funds into capital reserve funds”, to be held on September 20, 2021 at 6:30 p.m.

A motion was made by Deputy Mayor Sim to authorize the Clerk to advertise, as stated above. Motion seconded by Trustee Lockart.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The Clerk requested authorization to advertise for sealed bids for a 2022 GMC 2500 truck. Bids to be submitted Friday, September 17, 2021 at 10:00 a.m. at Village Hall, 2 Thunder Road, Albany, NY 12205.

A motion was made by Trustee Lockart to authorize the Clerk to authorize for the bids. Motion seconded by Deputy Mayor Sim.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

Mayor Tobin mentioned that he had a discussion with Town Supervisor Paula Mahan regarding a ceremony for the Little League, to be held at the Town of Colonie on September 30<sup>th</sup>, at which time the Village of Colonie will present a proclamation to the Little League. Mayor Tobin said he would confirm the date and time and report back to the Board.

Mayor Tobin mentioned that the use of masks in the public buildings is coming back. The Town of Colonie has implemented the use of masks for any visitors to their buildings, and he would like to follow their policy. A discussion was held. Mayor Tobin stated effective September 8, 2021, all visitors to all Village facilities will be asked to wear a facial covering until further notice, this includes our senior center. The Mayor asked the Clerk to have a statement posted on our facebook page and website and to also have masks available at public meetings.

Chief Kayser informed the Mayor and Board that the fire department canceled the October 2021 fire prevention open house due to the COVID Delta variant. They plan to wait, and do something in May of 2022, when the weather gets warmer.

Deputy Mayor Sim asked the Chief to check with President Coy on the status of the Annual Turkey Raffle, to see if the company planned to still hold that event. Christina Secor mentioned that Stanford Heights did a virtual event last year, so that could be something to look into if the event isn't able to take place this year.

Mayor Tobin mentioned that he, Deputy Mayor Sim and Trustee Lockart visited the Outreach building and that it needs to be properly cleaned out and organized. He asked that no one use the facility until further notice. He also asked all the other board members to go to the facility to look at it.

Chief Kayser read aloud the fire report for August 2021. He mentioned that the fire department assisted in a trench rescue in august, and also responded to 2 fatal calls. Chief Kayser also mentioned some concerns he had regarding the new storage facility located at 1653 Central Avenue, to which Code Officer Meservey said he is working with the owner to address the signage at the curb and some of the other items the chief had concern with. Code Officer Meservey added that the plans for the building were stamped, engineered plans and had to comply with the fire code.

Superintendent Decker gave an update on the 2021 blacktop/paving project for Sebring Avenue, Hartwood Street and Stirrup Drive (Locust Park to Tattersall Lane). He mentioned that the paver is just tying up some loose ends. Clerk Blot mentioned that she received the invoice for the paving project and asked Superintendent Decker for clearance once project is complete to satisfaction so that she can process payment.

Deputy Mayor Sim asked Superintendent Decker to follow up on new recycling truck.

The following reports were submitted:

Senior Report 8/9/21-8/13/21

Senior Report 8/23/21-8/27/21

Senior Report August 2021

Recreation Center Report August 2021

Fire Department Report August 2021

Abstract #6 breakdown:

General: \$ 66,894.35

Water: \$ 3,408.49

Sewer: \$ 4,198.87

Total: \$ 74,501.71

A motion was made by Deputy Mayor Sim to adjourn the meeting.

Motion seconded by Trustee Rubino.

VOTE:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Yes
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

Meeting adjourned at 10:57 a.m.

Respectfully Submitted,

Jamie L. Blot  
Village Clerk  
Village of Colonie