



**Village of Colonie**  
 VILLAGE HALL  
 2 THUNDER ROAD  
 COLONIE, NY 12205  
 (518) 869-7562 FAX (518) 464-0389  
**THOMAS J. TOBIN**  
 MAYOR

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**EDWARD SIM**  
 DEPUTY MAYOR

**PATTY SCHWARZ  
 LOCKART**  
 TRUSTEE

**ART WHITE**  
 TRUSTEE

**JAMES RUBINO**  
 TRUSTEE

**JAMIE BLOT**  
 CLERK

**MINUTES**  
**MEETING OF THE MAYOR AND BOARD OF TRUSTEES**  
**TUESDAY, SEPTEMBER 6, 2022**

The meeting of the Mayor and Board of Trustees was held on Tuesday, September 6<sup>th</sup>, 2022, at 2 Thunder Rd, Albany, NY 12205. Mayor Tobin opened the meeting at 10:02 a.m. with the pledge of allegiance.

Roll Call:	Mayor Tobin	Present
	Deputy Mayor Sim	Present
	Trustee Lockart	Present
	Trustee Rubino	Present
	Trustee White	Absent
	Clerk Blot	Present
	Administrative Asst. Curran	Present

Minutes of the public hearing that was held on August 15<sup>th</sup>, 2022, were reviewed by the present members of the board. A motion was made by Trustee Lockart to approve the minutes. This motion was seconded by Trustee Rubino.

Vote:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Absent
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

The minutes of the regularly scheduled meeting that was held on August 15<sup>th</sup>, 2022, were reviewed by the present members of the board. A motion was made by Deputy Mayor Sim to approve the minutes. This motion was seconded by Trustee Lockart.

Vote:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Absent
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

Clerk Blot mentioned to the board that Administrative Assistants Stacie Douglas and Hannah Curran have recently obtained their Notary Public licenses. They both passed the exams and are awaiting to receive their official numbers before they can begin notarizing. Trustee Lockart added that Clerk Blot has been the only Notary Public for a while, and it is a nice service to offer to residents of the Village.

Mayor Tobin stated that the Tuesday Nights in the Park Concert Series concluded this past Wednesday. It was a great season and each week had nice turnouts, with the last concert being particularly successful. He mentioned that the next event coming up for the Village is the Centennial Parade on September 17<sup>th</sup>, followed by the Centennial Dinner on October 8<sup>th</sup>. Everyone involved in planning these events have been working very diligently, and the board commended their hard work.

Deputy Mayor Sim added that the Centennial Parade is set to begin at 1 p.m. on the 17<sup>th</sup>. It will run from Central Avenue to Lincoln Avenue, ending in Cook Park with a small reception. As of now, there are 31 units participating in the parade. Mayor Tobin stated that notices have been sent out to neighboring streets to notify them of the parade, and he noticed that the church has a posting on their sign about the event.

Trustee Lockart asked Chief Kayser, who was present in the audience, if the firehouse had any plan to make a posting about the parade. Mayor Tobin responded that he has spoken to Mr. Pete Tunny, and they will work on something as it gets closer. Deputy Mayor Sim added that he will be asking businesses on Central Avenue that have electronic signs to post a notice of the parade. Trustee Lockart commended Mayor Tobin on his leadership throughout the process of planning all of these back-to-back Centennial events.

Clerk Blot stated that she mailed out parade participant letters on Friday, with information regarding where participants should begin to line up and at what time. Formal invitations for the Centennial Dinner were mailed out on Friday as well, as Clerk Blot picked them up from Katie Ciota and dropped them off at the post office.

Chief Kayser read aloud the Colonie Fire Company fire report for the month of August 2022. He also mentioned that the firehouse recently had their insurance inspection with McNeil on August 23<sup>rd</sup>. The three-hour meeting went well, and they paid close attention to their standard operating procedures. Chief Kayser made note of a few procedures that they'd like to see added. Chief Kayser also thanked Administrative Assistant Curran, who helped with reorganizing the standard operating procedures, not as a Village employee, but on her own time.

The following reports were submitted:

Senior rev v. exp 8/15/22 to 8/19/22

Senior rev v. exp 8/22/22 to 8/26/22

Senior lunch report 8/15/22 to 8/19/22

Senior lunch report 8/22/22 to 8/26/22

Family recreation center report August 2022

Colonie Fire Company incident report 8/1/22 to 8/31/22

Colonie Fire Company incident report 1/1/22 to 8/31/22

Deputy Mayor Sim made a motion to adjourn the meeting. This motion was seconded by Trustee Rubino.

Vote:	Trustee Lockart	Yes
	Trustee Rubino	Yes
	Trustee White	Absent
	Deputy Mayor Sim	Yes
	Mayor Tobin	Yes

Motion passed.

Meeting adjourned at 10:13 a.m.

Respectfully submitted,

Hannah Curran  
Administrative Assistant  
Village of Colonie