



# VILLAGE OF COLONIE

**VILLAGE HALL**  
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TRUSTEE

**ART WHITE**  
TRUSTEE

**JAMIE L. BLOT**  
VILLAGE CLERK

## SIGN PERMIT APPLICATION

APPLICANT NAME \_\_\_\_\_

APPLICANT ADDRESS \_\_\_\_\_

APPLICANT PHONE # \_\_\_\_\_

E-MAIL \_\_\_\_\_

NAME OF BUILDING OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TOTAL SQFT OF SIGN: \_\_\_\_\_

DESCRIPTION OF CONSTRUCTION: \_\_\_\_\_

ESTIMATED WEIGHT OF SIGN: \_\_\_\_\_ LBS.

PROPOSED LOCATION OF SIGN: \_\_\_\_\_

IF SIGN IS PYLON TYPE OR FREE STANDING ATTACH PLOT PLAN  
WITH ACTUAL MEASUREMENTS TO PROPOSED LOCATION  
(MEASUREMENTS MAY BE FROM BUILDING OR ROADWAY).

DESCRIPTION OF PROPOSED LIGHTING: \_\_\_\_\_

NOTE: (IF LIGHTED SIGN, CERTIFICATE OF APPROVAL MUST BE OBTAINED AFTER CONSTRUCTION BY APPLICANT FROM BOARD OF ELECTRICAL UNDERWRITERS AND TURNED OVER TO BUILDING INSPECTOR

WORDING OR MESSAGE TO BE PLACED ON SIGN: \_\_\_\_\_

ARE THERE OTHER SIGNS ON THE PREMISE OR BUILDING AT THE PRESENT TIME? (IF YES, DESCRIBE SIZE AND LOCATION AND PERMIT NUMBERS)

WILL EXISTING SIGNS BE REMOVED?  YES  NO

DATE THEY WILL BE REMOVED BY: \_\_\_\_\_

***CONTRACTOR INFORMATION***

CONTRACTOR NAME: \_\_\_\_\_  
CONTRACTOR ADDRESS: \_\_\_\_\_  
CONTRACTOR PHONE #: \_\_\_\_\_

**ATTACH CONTRACTORS CONSTRUCTION DRAWINGS**

COST OF SIGN(S): COST OF \$ \_\_\_\_\_  
INSTALLATION: \$ \_\_\_\_\_

**NOTICE TO APPLICANT: APPLICATION WILL BE RETURNED IF ALL QUESTIONS ARE NOT ANSWERED.**

APPLICANT SIGNATURE:

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SUBMITTED DATE:

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OWNER SIGNATURE:

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SIGN CONTRACTOR SIGNATURE:

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**\*Please include Sign Contractor's Insurance information for Liability and Workers Compensation\***

Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Fee: \$ \_\_\_\_\_