



VILLAGE OF COLONIE

VILLAGE HALL

2 THUNDER ROAD
COLONIE, NY 12205

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JAMES M. RUBINO
MAYOR

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MINUTES

MEETING OF THE MAYOR AND BOARD OF TRUSTEES

TUESDAY, AUGUST 20, 2024

10:00 A.M.

PATTY SCHWARZ LOCKART
DEPUTY MAYOR

FRANK A. PREVRATIL
TRUSTEE

JASON M. DEPAULO
TRUSTEE

MARK P. STEVENS
TRUSTEE

JAMIE L. BLOT
VILLAGE CLERK

The meeting of the Mayor and Board of Trustees was held on Tuesday, August 20, 2024 at 2 Thunder Road, Albany, NY 12205. Mayor Rubino opened the meeting at 10:00 a.m. with the Pledge of Allegiance.

Roll Call:	Mayor Rubino	Present
	Deputy Mayor Lockart	Present
	Trustee Prevratil	Absent
	Trustee DePaulo	Absent
	Trustee Stevens	Present
	Clerk Blot	Present

Minutes of the regularly scheduled meeting held on August 5, 2024 were reviewed by the present members of the board.

A motion was made by Deputy Mayor Lockart to approve the minutes, as presented.

Motion seconded by Trustee Stevens.

Vote:	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot read aloud Resolution 2024-57 "Establishment of meeting requirements for coordinators, committees, boards and commissions". Mayor Rubino explained that this is to better streamline all our meetings. It will also enhance public participation with the use of the TV monitors to display visuals, and the public access system so that the public can hear the discussion better.

A motion was made by Deputy Mayor Lockart to approve Resolution 2024-57.

Motion seconded by Trustee Stevens.

Vote:	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot read aloud Resolution 2024-58 “Name change of NYS Retirement account”. Mayor Rubino explained that we established an account for the purpose of saving for the unforeseen expense of retirement increase costs, but we’d also like to save for other unforeseen employee benefit increases, and therefore would like to change the name of this account to “Employee Benefits” account, to encompass more than just the retirement. A motion was made by Trustee Stevens to approve Resolution 2024-58. Motion seconded by Deputy Mayor Lockart.

Vote:	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot read aloud Resolution 2024-59 “Appointment of Ethics Committee”. Mayor Rubino appointed the following members for the Ethics Committee: Alison Curran, Jeff White, Maureen Lee and Marc Crow. He also appointed current member Frank Prevratil to the position of Chairperson. A motion was made by Deputy Mayor Lockart to approve Resolution 2024-59. Motion seconded by Trustee Stevens.

Vote:	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Member Marc Crow was present. Mayor Rubino administered the oath of office to Mr. Crow.

Clerk Blot read aloud Resolution 2024-60 “Prohibition of recording”. Clerk Blot explained that this resolution was adopted prior by the Village of Menands and restricts recording in public forum areas specified by the Village. She added that it does not restrict someone who wishes to record at a public meeting. A motion was made by Deputy Mayor Lockart to approve Resolution 2024-60. Motion seconded by Trustee Stevens.

Vote:	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot read aloud Resolution 2024-61 “Transfer of funds from fund balance to capital reserve funds”. Mayor Rubino asked Mr. Ed Sim to clarify. Mr. Sim said that the auditors were in the month of July, and after they completed their preliminary figures, fund balance figure was agreed upon. He said after much consideration of future plans, the following capital reserve accounts were reviewed and each amount was determined to be a suitable amount for each fund, accordingly.

A motion was made by Deputy Mayor Lockart to approve Resolution 2024-61.
Motion seconded by Trustee Stevens.

Vote:	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot read aloud Resolution 2024-62 “Declaration of October to be Village of Colonie Help a Veteran Month”. Mayor Rubino asked Mr. Ed Sim to elaborate on this topic. Mr. Sim said that he and Clerk Blot will be working with the senior center staff to collect goods throughout the month of October to donate to the VA hospital. We will be doing postings on our website/facebook/nextdoor etc. and also flyers. We will be collecting the items at the Senior Center, 2 Thunder Road, Albany, NY 12205. Mayor Rubino thanked Mr. Sim and all involved, adding he was excited we were able to do this for our Veteran’s.

A motion was made by Trustee Stevens to approve Resolution 2024-62.
Motion seconded by Deputy Mayor Lockart.

Vote:	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot requested authorization to advertise for sealed bids for the paving of Locust Park playground/tennis courts. Bids would be due on Friday, August 30th, 2024 at 10:00 a.m. Mayor Rubino added that the paving would be to level the playground/tennis court area in preparation to be able to do an ice skating rink in the winter.

A motion was made by Deputy Mayor Lockart to authorize the Clerk to advertise, as stated above.

Motion seconded by Trustee Stevens.

Vote:	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot read aloud Resolution 2024-63 “Authorize for Uniform Contract to remain with Unifirst Inc., due to state contract”. Clerk Blot stated that our current uniform contract is with Unifirst Inc., and they currently have the state contract through Sourcewell until the year 2029, and have been a reliable service provider. Clerk Blot further elaborated that by approving this resolution, the Village would remain with Unifirst Inc., so long as they are the state contract holder, or until the time that the Village chooses to bid the item.

A motion was made by Deputy Mayor Lockart to approve Resolution 2024-63.
Motion seconded by Trustee Stevens.

Vote:	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

All members of the board congratulated Mr. Craw on his new position on the Ethics Committee.

Chief Kayser mentioned that the pump on 407 was burned out pumping out the basement of a commercial property. He also mentioned that pumper 406 is still out of service. He said he is working with the insurance companies on claims.

Reports Submitted:

Senior Center report 07/29/2024 to 08/02/2024

Senior Center report 08/05/2024 to 08/09/2024

Senior Center report 08/12/2024 to 08/16/2024

Senior Center revenue v. expenditure report 07/29/2024 to 08/09/2024

Abstract #6

General: \$90,849.29

Water: \$9,326.62

Sewer: \$18,510.74

Total: \$118,686.65

Trustee Prevratil made a motion to adjourn the meeting.
Motion seconded by Trustee Stevens.

Vote:	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Meeting adjourned at 10:11 a.m.

Respectfully submitted,

Jamie L. Blot
Village Clerk