



# VILLAGE OF COLONIE

**VILLAGE HALL**  
2 THUNDER ROAD  
COLONIE, NY 12205  
(518) 869-7562 FAX (518) 464-0389  
**JAMES M. RUBINO**  
MAYOR

[villagehall@colonievillage.org](mailto:villagehall@colonievillage.org)  
[www.colonievillage.org](http://www.colonievillage.org)

**PATTY SCHWARZ LOCKART**  
DEPUTY MAYOR

**FRANK A. PREVRATIL**  
TRUSTEE  
**JASON M. DEPAULO**  
TRUSTEE  
**MARK STEVENS**  
TRUSTEE

**JAMIE L. BLOT**  
VILLAGE CLERK

**MEETING OF THE MAYOR AND BOARD OF TRUSTEES**  
**AGENDA**  
**TUESDAY, JANUARY 21, 2025**  
**10:00 A.M.**

10:00 A.M. Mayor opens the meeting – pledge of allegiance – Exit signs noted

## ROLL CALL

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Mayor Rubino  
Deputy Mayor Lockart  
Trustee Prevratil  
Trustee DePaulo  
Trustee Stevens

## MINUTES

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1. Public Hearing minutes 1/6/2025 Resolution 2024-110
2. Regular meeting minutes 1/6/2025

## NEW BUSINESS

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1. Vote on Resolution 2024-112 “Authorize to expend funds out of the capital reserve village hall fund for various updates”
2. Vote on Resolution 2024-114 “Declare 2007 International dump truck as surplus”
3. Vote on Resolution 2024-115 “Authorize to expend funds out of the park mitigation fund for bathroom renovations in Cook Park”
4. Vote on Resolution 2024-116 “Authorize to return bank interest to general fund”
5. Authorize the Clerk to advertise for a public hearing for Resolution 2024-117 “Authorize to expend funds out of the capital reserve DPW equipment fund, water equipment fund and sewer equipment fund” to be held on February 3, 2025, at 6:30 p.m.
6. Introduce Resolution 2024-118 “Adoption of Village of Colonie Fee Schedule” – to be voted on 2/3/2025
7. Authorize the Clerk to advertise for Local Law #1 of 2025 “Changes to the Village of Colonie Water Code” changes to specify maintenance, checks and routine calibrations on meters larger than 1”, to be held on February 3, 2025, at 6:30 p.m.



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## MINUTES

### **PUBLIC HEARING FOR RESOLUTION 2024-110 "AUTHORIZE TO EXPEND FUNDS OUT OF THE CAPITAL RESERVE DPW EQUIPMENT FUND"**

**MONDAY, JANUARY 6, 2025**

**6:30 P.M.**

A motion was made by Trustee Prevratil to open the public hearing.  
Motion seconded by Trustee Stevens.

Vote:	Trustee Prevratil	Yes
	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

The Deputy Clerk read aloud the public hearing notice as it appeared in the newspaper. The purchase is for a salter attachment for the trackless, amount not to exceed \$9,000.

Mayor Rubino asked Superintendent Bisognano to explain the requested purchase, to which Superintendent Bisognano said this request was for a salter attachment for the trackless. The purchase, if approved, would be made through Sourcewell, which was a State Contract and did not require a bid.

There were no further questions or comments from the board or public.

Deputy Mayor Lockart made a motion to close the public hearing.  
Motion seconded by Trustee Stevens.

Vote:	Trustee Prevratil	Yes
	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Meeting adjourned at 6:32 p.m.  
Respectfully submitted,

Jamie L. Blot  
Village Clerk



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**MINUTES**  
**MINUTES OF THE MAYOR AND BOARD OF TRUSTEES**  
**MONDAY, JANUARY 6, 2025**  
**6:30 P.M.**

The meeting of the Mayor and Board of Trustees was held on Monday, January 6, 2025, at 2 Thunder Road, Albany, NY 12205. Mayor Rubino opened the meeting at 6:32 p.m. with the Pledge of Allegiance.

Roll Call:	Mayor Rubino	Present
	Deputy Mayor Lockart	Present
	Trustee Prevratil	Present
	Trustee DePaulo	Excused
	Trustee Stevens	Present
	Clerk Blot	Present

Minutes of the public hearing for Resolution 2024-102 held on December 16, 2024, were reviewed by the present members of the board.

A motion was made by Trustee Prevratil to approve the minutes, as presented.

Motion seconded by Deputy Mayor Lockart.

Vote:	Trustee Prevratil	Yes
	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Minutes of the regularly scheduled board meeting held on December 16, 2024, were reviewed by the present members of the board.

A motion was made by Deputy Mayor Lockart to approve the minutes, as presented.

Motion seconded by Trustee Stevens.

Vote:	Trustee Prevratil	Yes
	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot read aloud Resolution 2024-110 "Authorize to expend funds out of the capital reserve DPW equipment fund".

A motion was made by Deputy Mayor Lockart to approve Resolution 2024-110, as presented.

Motion seconded by Trustee Prevratil.

Vote:	Trustee Prevratil	Yes
	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot read aloud Resolution 2024-111 “Contract No. 2608 of 2024 – Albany County Youth and Recreation Program Funding under the youth development program”.

A motion was made by Deputy Mayor Lockart to approve Resolution 2024-111, as presented.

Motion seconded by Trustee Stevens.

Vote:	Trustee Prevratil	Yes
	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot requested authorization to advertise for a public hearing for Resolution 2024-112 “Authorize to expend funds out of the capital reserve village hall fund for various updates” to be held on Tuesday, January 21, 2025, at 10:00 a.m., amount not to exceed \$35,000.

Mayor Rubino explained that the anticipated updates involved the PA system in the board room including iPad control for microphone volume by the coordinators, which they were collecting quotes for; and security updates in the hall including key fob access.

A motion was made by Trustee Prevratil to authorize the Clerk to advertise, as presented.

Motion seconded by Deputy Mayor Lockart.

Vote:	Trustee Prevratil	Yes
	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot read aloud Resolution 2024-113 “Appointment of election inspectors March 18, 2025, election”.

A motion was made by Deputy Mayor Lockart to approve Resolution 2024-113, as presented.

Motion seconded by Trustee Stevens.

Vote:	Trustee Prevratil	Yes
	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot requested authorization to advertise for the 2025 tentative assessment roll, final assessment roll and grievance day, which will take place on Tuesday, February 18, 2025, from 4:00 p.m. – 8:00 p.m.

A motion was made by Trustee Prevratil to authorize the Clerk to advertise, as presented. Motion seconded by Deputy Mayor Lockart.

Vote:	Trustee Prevratil	Yes
	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Clerk Blot mentioned we received a letter from Chief VAVS Erwin Dominquez thanking the Village of Colonie and all those who donated during the months of November and December 2024 during our “Giving Tree” that was held at our senior center.

Mayor Rubino added that he was really pleased with the outcome of all our Veterans outreach events that we’ve held so far. The response for the vets has been great. He thanked all who have been involved.

Chief Kayser read aloud the December 2024 fire report and gave his end of the year figures for the department. He said the department had 505 calls for the year. He added that Wendy’s located at 1770 Central Avenue has a faulty detector and he has been there several times, and they won’t address the issue. Mayor Rubino said that he will meet with Chief Kayser and Building Chief Meservey to discuss. Chief Kayser also said that they fire department had to shut down Dairy Queen, located on Central Avenue due to a faulty gas leak.

Chief Kayser requested that the Board consider increasing the nuisance fees. He said that the fire department has been dispatched to Wendy’s for this faulty alarm 4 times in the past 17 days. He stated fire alarms, especially faulty ones are a large draw on manpower. He added that prior to the meeting, he was called to Maharaja, for an alarm.

Deputy Mayor Lockart asked that when we notify about these faulty alarms is it corporate or the local business being notified?

Chief Kayser said the board would have to verify with Chief Code Officer Meservey, but he believes it’s sent to the local business and then corporate if necessary.

Chief Kayser mentioned that the department did a Toys for Tots donation for the holiday season, and they also helped some of the families in the two Village schools, and was surprised to learn there are a lot of needy families in our schools, who didn’t want toys, but just clothes and shoes. He said the department wants to do more to help Village families, so this upcoming year they are going to focus their attention on helping needy families in the two village schools.

Mayor Rubino wished everyone a Happy New Year. He added that we had a great year last year and thanked everyone for their cooperation. He also noted that the ice-skating rink is coming along and has been being enjoyed the past few weekends.

Reports Submitted:

Recreation Center report December 2024

Fire Department report December 2024/year end 2024

Senior Center activity report December 2024

Senior center lunch report 12/16/2024 to 12/20/2024

Senior center lunch report 12/23/2024 to 12/27/2024

Senior center lunch report 12/30/2024 to 1/3/2025

Senior center expenditure vs. revenue report 12/16/2024 to 12/27/2024

Abstract #15

General: \$135,520.33

Water: \$25,472.99

Sewer: \$28,267.92

**Total: \$189,261.24**

Trustee Stevens made a motion to adjourn the meeting.

Motion seconded by Trustee Prevratil.

Vote:	Trustee Prevratil	Yes
	Trustee Stevens	Yes
	Deputy Mayor Lockart	Yes
	Mayor Rubino	Yes

Motion passed.

Meeting adjourned at 6:44 p.m.

Respectfully submitted,

Jamie L. Blot  
Village Clerk

**RESOLUTION 2024-112**

**AUTHORIZE TO EXPEND FUNDS OUT OF THE CAPITAL  
RESERVE VILLAGE HALL FUND FOR VARIOUS  
UPDATES**

**WHEREAS**, the Village of Colonie pursuant to Section 6-c of the General Municipal Law, created Capital Reserve Funds with Pioneer Bank entitled “Village Hall”; and

**WHEREAS**, the Village of Colonie wishes to expend funds from said capital reserve funds for various updates to the Village Hall, including but not limited to updating the PA system in the board room and installing access fobs; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Trustees authorizes expenses, as stated above, in an amount not to exceed \$35,000.

**BY ORDER OF THE BOARD OF TRUSTEES:**

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Jamie L. Blot  
Village Clerk

**DATED** this 6<sup>th</sup> day of January 2025.

**RESOLUTION 2024-114**  
**DECLARE 2007 INTERNATIONAL DUMP TRUCK AS SURPLUS**

**WHEREAS**, the below-described property is no longer necessary, useful or suitable for municipal purposes

**NOW THEREFORE BE IT RESOLVED**, that the following property be declared surplus and disposed of according to state statues, including disposal, sale or trade-in on new equipment:

From: **Department of Public Works**

For sale, auction or sealed bid:

2007 International Dump Truck VIN#1HTMKAAR67H471809

**BE IT RESOLVED THAT**, the Mayor and the Board of Trustees authorize the disposing of said surplus as described above, and that proceeds from this disposition will be deposited into the DPW equipment fund Capital Reserve held at Pioneer bank; and

**BE IT FURTHER RESOLVED**, that the Mayor authorize Assistant Superintendent Christopher Ciota and/or Village Clerk Jamie Blot to carry out all acts necessary to dispose of this property according to state law.

**BY ORDER OF THE BOARD OF TRUSTEES**

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Jamie L. Blot

Village Clerk

**DATED** this 21<sup>st</sup> day of January 2025.



**RESOLUTION 2024-115**

**AUTHORIZE TO EXPEND FUNDS OUT OF THE PARK  
MITIGATION FUND FOR BATHROOM RENOVATIONS IN  
COOK PARK**

**WHEREAS**, the Village of Colonie pursuant to Section 6-c of the General Municipal Law, created an account entitled “Park Mitigation”; and

**WHEREAS**, the Village of Colonie wishes to expend funds from said account for updates and renovations to the bathrooms located in Cook Park; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Trustees authorizes expenses, as stated above, in an amount not to exceed \$25,000.

**BY ORDER OF THE BOARD OF TRUSTEES:**

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Jamie L. Blot  
Village Clerk

**DATED** this 6<sup>th</sup> day of January 2025.

**RESOLUTION 2024-116**

**AUTHORIZE TO RETURN BANK INTEREST TO  
GENERAL FUND**

**WHEREAS**, the Village of Colonie pursuant to Section 6-c of the General Municipal Law, holds several interest bearing accounts with Pioneer Bank; and

**WHEREAS**, the Village of Colonie wishes to return a percentage determined by the Mayor, not to exceed 50% of the interest earned on these accounts from the previous calendar year, back to the general fund,

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Trustees authorizes the Treasurer and/or Village Clerk to return a percentage of the earnings, as directed in accordance with the statement above.

**BY ORDER OF THE BOARD OF TRUSTEES:**

---

Jamie L. Blot  
Village Clerk

**DATED** this 6<sup>th</sup> day of January 2025.



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## NOTICE OF PUBLIC HEARING

### RESOLUTION 2024-117 "AUTHORIZE TO EXPEND FUNDS OUT OF THE CAPITAL RESERVE DPW EQUIPMENT FUND, WATER EQUIPMENT FUND AND SEWER EQUIPMENT FUND"

PLEASE TAKE NOTICE, that there has been duly presented before the Board of Trustees of the Village of Colonie, New York, on the 21<sup>st</sup> day of January 2025,  
a need for a public hearing for

### RESOLUTION 2024-117 "AUTHORIZE TO EXPEND FUNDS OUT OF THE CAPITAL RESERVE DPW EQUIPMENT FUND, WATER EQUIPMENT FUND AND SEWER EQUIPMENT FUND"

**Amount not to exceed \$212,000**

PLEASE TAKE FURTHER NOTICE, that a public hearing will be duly held on the 3<sup>rd</sup> day of February 2025, at 6:30 p.m. at such hearing, all persons will be given an opportunity to be heard.

### BY ORDER OF THE BOARD OF TRUSTEES:

Jamie L. Blot  
Village Clerk

Dated: January 21, 2025

**RESOLUTION TO  
ADOPT CHANGES TO THE VILLAGE OF COLONIE FEE SCHEDULE**

**WHEREAS**, the Village of Colonie code revision committee updated the Village of Colonie fee schedule and adopted the schedule on May 19, 2019; and

**WHEREAS**, the Clerk is requesting, review of the current fee schedule, and adoption of the attached fee schedule, with any changes; corrections, additions or deletions as noted

**NOW THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Trustees adopts the attached fee schedule, as presented.

**BE IT FURTHER RESOLVED**, that the Mayor and Board of Trustees will

1. Amend said fee schedule from time to time by resolution, as needed, but at least once a year at the annual meeting.
2. The attached Village of Colonie fee schedule shall supersede the Fee Schedule that was adopted on December 2, 2024.

**BY ORDER OF THE BOARD OF TRUSTEES:**

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Jamie L. Blot  
Village Clerk

**DATED** this 3<sup>rd</sup> day of February 2025.



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VILLAGE CLERK

**NOTICE OF PUBLIC HEARING**  
**LOCAL LAW #1 OF 2025 "CHANGES TO THE VILLAGE OF COLONIE WATER CODE"**

**PLEASE TAKE NOTICE**, that there has been duly presented before the Board of Trustees of the Village of Colonie, New York, on the 21<sup>st</sup> day of January 2025,  
a need for a public hearing for

**LOCAL LAW #1 OF 2025 "CHANGES TO THE VILLAGE OF COLONIE WATER CODE"**

**CHANGES TO SPECIFY MAINTENANCE, CHECKS AND ROUTINE CALIBRATIONS ON METERS LARGER THAN 1"**

**PLEASE TAKE FURTHER NOTICE**, that a public hearing will be duly held on the 3<sup>rd</sup> day of February 2025, at 6:30 p.m. at such hearing, all persons will be given an opportunity to be heard.

**BY ORDER OF THE BOARD OF TRUSTEES:**

Jamie L. Blot  
Village Clerk

Dated: January 21, 2025