



Village of Colonie

Village Hall, 2 Thunder Road, Colonie, NY 12205
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**Sign
Review
Board**

REQUEST TO THE SIGN REVIEW BOARD FOR A SPECIAL EXCEPTIONS PERMIT

1. Address for proposed sign: _____

Set Backs

2. (a) Type of Proposed Sign ___ Freestanding ___ Sq. Ft. ___ Height ___ Front Yd. ___ Side Yd. ___ Rear Yd.
You are applying for: ___ Wall ___ Sq. Ft. ___ Height
 ___ Other ___ Sq. Ft. ___ Height ___ Front Yd. ___ Side Yd. ___ Rear Yd.

(b) Allowable area (sq. ft.) of sign per sign law _____ sq. ft.

3. The proposed sign which the sign applicant wishes to construct or install is not currently permitted by Chapter 181 of the Code of the Village of Colonie because of the following: _____

4. Applicant's proposed sign should be permitted for the following reasons: _____

5. Applicant further alleges:

(a) That the proposed sign will not be detrimental to other property for the following reason(s): _____

(b) That the proposed sign will not create a hazard or a nuisance for the following reason(s): _____

(c) That the proposed sign will not interfere with the use of public lands or highways for the following reason(s): _____

(d) That the proposed sign is in harmony with the Legislative Intent of the Sign Law as outlined in Chapter 181 of said law for the following reason(s): _____

The undersigned has read the foregoing document and knows the contents thereof and that the facts set forth therein are true to the best of his knowledge, information, and belief.

Please Print _____ Date _____
APPLICANT

SIGNATURE: _____

Mailing address: _____
Street Address suite number City State Zip code

Applicant phone number: (____) _____ E-Mail: _____

SIGN REVIEW BOARD

VARIANCE APPLICATION INSTRUCTIONS

10 COPIES OF THE FOLLOWING ARE REQUIRED:

- 1. VARIANCE APPLICATION – COMPLETED & SIGNED**
- 2. ENGINEERED STAMPED & SIGNED SITE PLAN INDICATING THE LOCATION OF THE PROPOSED SIGN(S)**
- 3. COLOR RENDERINGS OF PROPOSED SIGN(S) TO INCLUDE SIZE DIMENSIONS IN FEET**
- 4. COLOR RENDERING OR GOOGLE EARTH IMAGE OF EXISTING SIGN – IF APPLICABLE**

**** ALL MATERIALS ARE TO BE SUBMITTED TO THE VILLAGE NO LATER THAN 2 WEEKS PRIOR TO THE MEETING DATE. APPLICANTS WILL RECEIVE AND E-MAIL CONFIRMING MEETING DATE. INSUFFICIENT OR INCOMPLETE APPLICATIONS MAY BE MOVED TO A LATER MEETING DATE UNTIL APPLICATION IS DEEMED COMPLETE****