



## Village of Colonie

Village Hall, 2 Thunder Road, Colonie, NY 12205  
Telephone: (518)869-7562 Fax (518) 464-0389  
[www.colonievillage.org](http://www.colonievillage.org)  
villagehall@colonievillage.org

Water  
Department

### **WATER ON/OFF/LOCATION REQUEST**

(please circle which option you would like)

The fee for a water on/off/location request is required in accordance with the Village of Colonie fee schedule. If the request to turn the water service back on is made more than 48 hours after the initial request to turn service off, a second charge may be assessed. Any and all fees are due prior to turning on, off or locating service. Any and all fees must be accompanied with a completed request form. The form must be filled out and approved by Village Hall prior to any action by the Village of Colonie Water Department and/or owner of the subject property.

**PROPERTY OWNER:** \_\_\_\_\_ **TEL:** \_\_\_\_\_

**PICTURE ID:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**PROPERTY LOCATION:** \_\_\_\_\_

**PERSON MAKING REQUEST:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**RELATION TO OWNER:** \_\_\_\_\_

**WATER METER STILL INSTALLED?:** \_\_\_\_\_

**DATE WATER ON/WATER OFF REQUESTED:** \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF OWNER**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**APPLICANT SIGNATURE (IF DIFFERENT)**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**VILLAGE APPROVAL SIGNATURE**

\_\_\_\_\_  
**DATE**

**VILLAGE/DPW NOTES:** \_\_\_\_\_

\_\_\_\_\_